



**D&S Diversified Technologies LLP**  
Headmaster LLP

**D&S DIVERSIFIED TECHNOLOGIES (D&SDT), LLP - HEADMASTER, LLP**  
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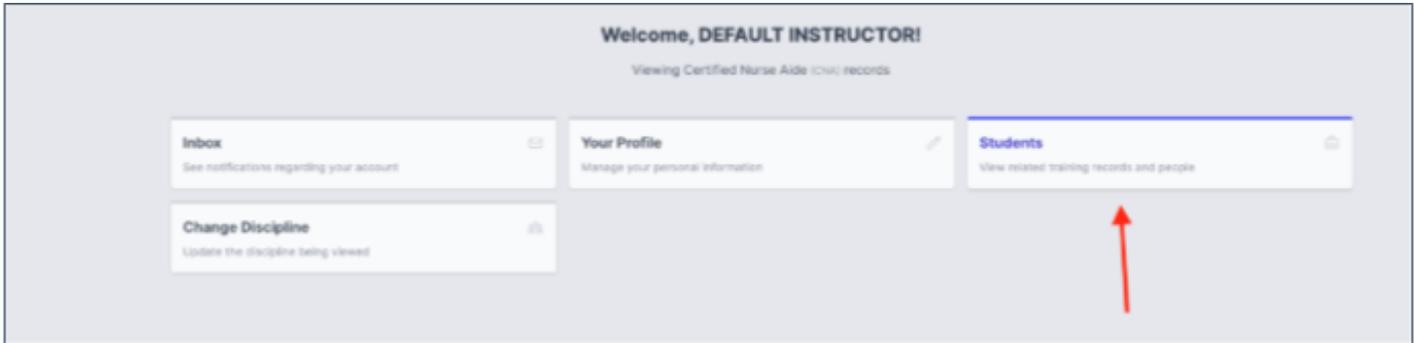
*Innovative, quality technology solutions throughout the United States since 1985.*

**UPDATED: March 31, 2022**

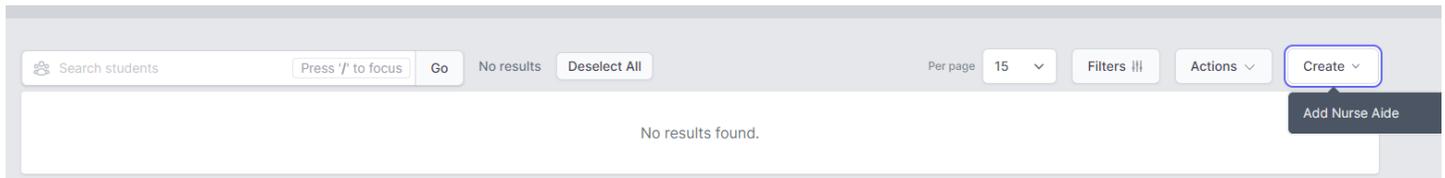
## TMU© INSTRUCTIONS

### ENTERING A STUDENT IN TMU© AT START OF TRAINING

In order to enter students into Oregon CNA TMU© at the start of their training, log into <https://or.tmuniverse.com> and click on "Students":



Click the + sign next to Create:



Enter the Student's FIRST and LAST name as it appears on their government issued ID, social security number, their personal cell phone number, date of birth and their personal e-mail address. The cell phone number and email address are used to receive text notifications regarding testing and renewals. The email address is also used to log into TMU©.

FIRST *	MIDDLE	LAST *	SUFFIX
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
SSN *			
<input type="text"/>			
PHONE *		ALTERNATE PHONE	
<input type="text"/>		<input type="text"/>	
BIRTHDATE *	EMAIL * <a href="#">Generate Fake</a>		
<input type="text"/>	<input type="text"/>		
GENDER		<input type="checkbox"/> UNLISTED FROM PHONE AND MAILING LISTS	
<input type="radio"/> MALE <input type="radio"/> FEMALE <input type="radio"/> OTHER			
Mailing Address		ADDRESS *	
		<input type="text"/>	
CITY *	STATE	ZIPCODE *	
<input type="text"/>	OR <input type="text"/>	<input type="text"/>	

Choose the "Training Program" from the drop-down menu.  
Enter the date that the training started and click "Save Student":



The image shows a portion of a web form. At the top, there are three labels: "STARTED" with a red asterisk, "ENDED", and "EXPIRES". Below each label is a text input field. The "STARTED" field contains a date and is highlighted with a yellow brush. Below these fields is a blue button labeled "Save Student". A red arrow points to the right side of the "Save Student" button.

**If you have any questions, please don't hesitate to call D&SDT-Headmaster (888)401-0462.**